

# Bronllys Action for Community Spirit

12/12/19

Dear Friends,

The date and time of the next Bronllys Action for Community Spirit (BACS) meeting will be early March, TBC.

Please see below for the minutes of the last meeting on **Tuesday, 10<sup>th</sup> December**, including agreed actions. If you have any corrections or additions to make to the minutes, email them to me as soon as you can.

Kind regards,

Amanda Page, Chair

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## Minutes

1. *Apologies for absences:* Gill and Jonathan.
2. *Attendees:* Simone, Gordon, Terry, Karen, Lesley, Ken, Jen, Amanda and Heulwen
3. *Business of meeting:* The committee agreed the agenda of today's meeting and approved the minutes of the last meetings: Oct – proposed Gordon and 2<sup>nd</sup> Lesley; Nov – proposed Jen and 2<sup>nd</sup> Simone.
4. *Christmas Event*  
Rowland will provide a raffle prize.  
Simone has recruited elves for Santa's sleigh  
Karen is towing the sleigh.

### **The committee agreed that:**

- We should serve squash for the children at 5.15pm
- We should offer hot drinks to accompanying adults from 5.30pm
- A risk assessment should be drawn up including the wording: Children to remain the responsibility of accompanying adult at all times. To be sent to Rowland. Action: **Gordon and Amanda**
- Posters saying '*children to remain the responsibility of parents at all times*' up at the hall during the event.
- **Ken** to buy paper plates for the bring and share supper
- **Karen** to ask Debbie at the Cock if they have any serviettes to give us and to inform Ken if they do not so he can purchase some.
- Decorations to be put up in the hall before the event – maybe at coffee morning. Action: **Gordon, Terry and Lesley and Jen**
- **Simone** to purchase 40 x selection boxes and give receipt to **Ken** for reimbursement
- All to supply an item for the main raffle prize of a Christmas Hamper. **Lesley** has supplied the committee with their item. Any extra raffle prizes gratefully received.

- **Gill** to prepare Santa's map of the village by Friday 20<sup>th</sup> December and send to Amanda
- **Amanda** to send the map to everyone to promote on social media. All to add the proviso – **Children are to remain the responsibility of accompanying adult at all times.**
- The meet up time for the Sleigh is **2.15pm at the Honey Café** on 22<sup>nd</sup> December.
- **Karen** is supplying the collection buckets going with Santa and at the entrance to hall.
- The proceeds from donation buckets and the raffle will be split 50/50 between the Hall and BACS

5. *Financial report:* Ken reported bank balance stands at £698.15.

6. *AOB:* None.

7. **END 12/12/2019**